## INFORMATION CLAUSE COMPLIANT WITH GDPR

According to the art 13 par. 1 and par. 2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of Personal Data and on the free movement of such data and repealing Regulation (EC) 95/46 (General Data Protection Regulation), we inform, that:

1. The controller of your Personal Data is jest Sopocka Izba Prawnicza Kancelaria Radców Prawnych Korpas, Klonowski, Konopko sp. p. Gdańsk, kod 80–119, przy ul. Zielony Stok 14/1,KRS 0000122956, nr NIP 5832792936

2. Your Personal Data will be processed only for legitimate purposes related to the commercial cooperation, including:

- submitting offers,
- order fulfillment,
- issuing bills and invoices,
- closing and implementing contracts,

and others resulting from the provisions of applicable law.

3. You have the right to access the data contents and their rectification, deletion or limitation of processing, as well as the right to object, demand the cessation of processing and data transferring as well as the right to withdraw your consent at any time and the right to lodge a complaint to the supervisory body. Regarding the protection of your Personal Data, please contact us at the following e-mail address: kancelaria@esip.com.pl

4. Providing Personal Data is voluntary, but necessary to achieve the purposes indicated in point 2. If no data is available, it will not be possible to implement them.

5. The data provided by you will be subject to disclosure to third parties to the extent necessary for the proper and lawful conduct of commercial cooperation. Recipients of data will be banks, insurance companies, courier companies, companies providing IT services for Sopocka Izba Prawnicza, the companies cooperating with Sopocka Izba Prawnicza as well as institutions authorized by law.

6. The provided data will not be profiled.

7. The data controller has no intention of transferring Personal Data to a third country or an international organization.

8. Personal Data will be stored for the period necessary to achieve the purposes arising from point 2 and the applicable law. After this period, the data will be deleted from the data set.